

**BOARD OF MEDICAL EXAMINERS’
ADVISORY COMMITTEE FOR ACUPUNCTURE
MINUTES**

Date: March 24, 2014

Time: 1:00 p.m.

Location: Poplar Conference Room
665 Mainstream Drive
Nashville, TN 37243

Members Present: Jill Kelly, LAC, Chair
Serina Scott, LAC, Vice Chair
Charmaine Jamieson, Consumer
Jian Yan, LAC

Member Absent: Shelia Ann Berry-Sanders, ADS

Staff Present: Marsha Arnold, Unit Manager
Kyonzte Hughes-Toombs, OGC Attorney
Scott Creel, Administrator

The Chairperson Ms. Kelly declared a quorum and called the meeting to order at 1:02 p.m.

Approval of Minutes

Ms. Scott made a motion to approve the August 19, 2013 minutes Ms. Jamieson seconded the motion. The motion passed.

Office of General Counsel

Ms. Hughes-Toombs reported that as of the date of the meeting there were no open files in OGC, no consent orders and no proposed legislation that affects the committee.

Financial Report

Ms. Tittle from the Bureau of Health Licensure and Regulation reviewed and explained the current financial report. She stated the 2014 report will be ready in a few weeks and that she would mail it out to them when it was ready.

Manager’s Report

Ms. Arnold, Unit Manager, reviewed the Manager’s Report with the members present. Ms. Arnold reported that between August 1, 2013 and February 28, 2014 the office had received 14

new applications and issued 10 new licenses, with no reinstatements. She reported that the total percentage of renewals online was 61%. She reported that the total number of active acupuncturists is 12 and active Acupuncture Detoxification Specialists is 35. Ms. Arnold also reported that she was retiring from state service and that this was her last meeting with the Committee. She expressed her gratitude for the Committee's service and support during her tenure.

Election of Officers

Ms. Serina Scott, with a second from Ms. Jamieson, nominated Jill Kelly to Chair the Committee. Ms. Jamieson nominated Ms. Serina Scott to serve as Vice Chair. Mr. Yan seconded Ms. Jamieson's motion. Both motions passed unanimously.

Division of Investigations/Disciplinary Coordinator

Mr. Michael Sobowale reported that there were no open complaints in the Office of Investigations, and that there were only five complaints for all of last year.

CME- Continuing Medical Education Audit

Ms. Arnold reported that between January and June of 2013, six acupuncturists were audited and 83% were compliant. One licensee was deficient in the total number of CEs.

File Review and Approval of Applications

Ms. Scott made a motion to ratify the following list of new applications for certification as presented and Ms. Jamieson seconded the motion. The motion passed unanimously. James O. Brown, Mary K. Casey, Curtis L. Davis, Jr., Celisha R. Gerber, Brian R. Guanzon, Linda Lapolla, Kirem Marnett, Barnetta C. Martin, Scott F. Schulz and Harding O. Zills.

Applicant Interviews

Applicant Gail Miller was invited to interview with the committee due to some information in her application. After interviewing Ms. Miller, Ms. Scott made a motion to grant Ms. Miller a license. Ms. Jamieson seconded the motion. The motion passed.

Next Meeting

The next meeting for the Committee is scheduled for August 18, 2014 in the Poplar Room at 1:00 p.m.

Adjournment

Ms. Scott made a motion to adjourn. Ms. Jamieson seconded the motion. The Committee adjourned at 1:55 p.m.